

## REGULAR COUNCIL MEETING

May 8, 2014

Present: Mayor Stanley MacDonald; Deputy Mayor Blake Adams; Councillors Marvin MacDonald, and Carol Ferguson; CAO Bev Shaw.

Regrets: Councillors Darren MacKinnon, Eric Gavin and Davis Gallant.

### 1. MEETING TO ORDER:

Mayor MacDonald called the regular meeting to order at 6:30 pm.

The agenda was approved with following additions: Support to Home & School; Festival pageant sponsorship; Request from Westisle, Culvert at CN lot; Zoning request from Norman MacDougall; Town Flags; Surveillance camera; Advertising; ORBA requests; OADC meeting request; Banners. Moved by B. Adams, seconded by M. MacDonald and carried.

### 2. MINUTES

The April 20, 2014 regular council meeting minutes were reviewed for errors and omissions. On a motion by M. MacDonald, seconded by C. Ferguson and carried the minutes were approved.

### 3. BUSINESS ARISING FROM MINUTES:

- Blake mentioned the Threads of the Past history of O'Leary was digitalized and a link has been sent to Council. This can be made available for the public as well. Twenty four orders have been placed for a copy of Alden Week's latest history book and it is digitalized as well. Moved by B. Adams, seconded by M. MacDonald and carried that 50 copies of Alden's latest book be ordered and provided at cost to the public.
- Bev has been looking for contacts and information on the mayoral chain of office. Its been confirmed that a jeweler needs to create it but we need to provide details. Council agreed a \$1000 be allocated for this project.
- Council looked at the current O'Leary flag and a quote from Blain Buchanan to supply new ones for O'Leary. To check with Sign Station for another quote to compare before ordering the better deal. Council also discussed the designs for Town welcome signs - to make a couple of changes and have Blain submit another design and get prices. To have smaller signs made as well for 3 other entrances to town. Blake to look at designs to hang the main sign - something that will be more noticeable.
- To recover lien and sewer arrears, council to consider purchase of PID#41723 and PID#41715 properties. Sewer customers in arrears to be served with another disconnection notice.
- Stanley took go!PEI letter to contact the organization this evening.

Adrienne MacDonald representing the O'Leary Region Business Association joined the meeting to discuss ORBA's ideas about new banners for streetlight poles. Moved by B. Adams, seconded by M. MacDonald and carried that Council support ORBA's proposal to have individual businesses sponsor a banner, or one side of banner, and printed with their own business information. Vacant light standards to be filled with Town or Potato Museum banners.

It was moved by M. MacDonald, seconded by B. Adams and carried that \$1000 be donated to the O'Leary Region Business Association to assist with administrative costs.

### 4. FINANCIAL BUSINESS:

April 2014 revenue: general \$25,454.63; sewer \$1,619.49. April 2014 expenses: general \$100,049.15; sewer \$37,964.31; Bank balances at the end of April - general (\$13,112.71); sewer \$5,188.01. Copies

of budget update to April 30/14 circulated to Council. No motion made to approve financial report.

Council agreed that new signs, banners and landscaping to Collicutt property will be paid from Special Projects budget allocation.

Council discussed providing financial assistance for Dewar Oulton's 4 unit apartment development project as developer is absorbing total cost of installing sewer lines on his property instead of on Barclay Road which would be the Utility's responsibility. To research how other municipalities administer such incentives, research policy draft and legal agreement with developer.

## 5. NEW BUSINESS

### 1. Chairperson's report

Stanley's report circulated to Council.

### 2. Administrator's report

Written report circulated to Council and included damaged streetlights issue. Moved by B. Adams, seconded by C. Ferguson and carried that both streetlights be welded and have globes replaced and to seek compensation for costs from the courts for the vandalism case and from Kevin Matthews for the other.

### 3. Reports from Departments

Development & Tourism - Blake reported the draft Official Plan, Bylaws and maps are finally ready. Public meeting is planned for May 27th.

Fire Department - Chief Perry's report circulated to Council. Marvin also reported that ongoing issues with Eastlink emergency phone lines are unacceptable. Moved by M. MacDonald, seconded by B. Adams and carried that Bev have the problem rectified by changing provider. To check with Aliant for better rate if they take over all phones.

Streets, sidewalks, sanitation & properties - Circulated to Council.

Sanitation report - not available.

Recreation report - weekly updates circulated to council.

Police Report - Written RCMP report for April circulated. Darren also submitted a report on his meeting with RCMP Superintendent Joanne Crampton, Head of Major Crimes Unit.

4.. HR policy - It was agreed that due to the low attendance of council members this evening that adoption of the HR policy be tabled to next meeting. Moved by B. Adams, seconded by M. MacDonald and carried that new Recreation Director job description be adopted.

5. Honorarium bylaw - The second reading of the Town of O'Leary Honorarium Bylaw approved on a motion by M. MacDonald, seconded by C. Ferguson and carried.

6. Streetlights - dealt with in Administrator's report.

7. Flower beds & baskets - Council agreed that flower baskets will not be ordered this year due to additional banners proposed. Three small ones to be ordered for complex deck. Bev reported that Pauline may not be available to do flower beds this year due to other employment and if so to offer to Pam Roche for \$12.00 per hour.

8. Oulton building permit - Moved by M. MacDonald, seconded by C. Ferguson and carried that permit application from Dewar Oulton for construction of 4 unit apartment building at 71 Barclay Road valued at \$400,000 be approved.

9. Lawn tractor/pressure washer - After reviewing 4 quotes for a new lawn tractor, it was moved by B. Adams, seconded by C. Ferguson and carried that the John Deere x530, 54 inch deck, 24 HP be purchased and financed through John Deere. Purchase price - \$7279 plus HST. As well Council agreed that old tractor be advertised for sale in Used PEI. Moved by M. MacDonald, seconded by C. Ferguson and carried to purchase an industrial pressure washer as we currently rent one twice a year. Moved by B. Adams, seconded by C. Ferguson and carried to approve \$730 purchase of two way electrical valve for snow blower.

#### 10. Other business and correspondence

- Stanley mentioned that O'Leary Area Development Corporation would like to meet with Council. It was suggested they set a date and send an invitation.

- Blake presented the 2014 Visitors Guide and to bring prices to Council to consider advertising for 2015.

- Moved by B. Adams, seconded by C. Ferguson and carried that Council provide a letter of support to O'Leary Elementary Home & School Association in their funding application for playground equipment.

- Moved by M. MacDonald, seconded by C. Ferguson and carried that Council provide PEI Potato Blossom Festival pageant with pageant sponsorship of \$100.

- Moved by B. Adams, seconded by Marvin MacDonald and carried that Council provide same donation as last year to Westisle School Prize Committee for 2014 graduation.

- Moved by C. Ferguson, seconded by B. Adams and carried that Preston Murphy be contracted to repair and replace culvert at CN parking lot per \$10,716.00 quote provided last fall.

- Moved by B. Adams, seconded by M. MacDonald and carried that Norman MacDougall be granted approval to extend non-conforming use of PID#41228, 22 Beechwood Avenue. This property was formerly a medical clinic, had been vacant for some time until Norman purchased. He intends to offer the space for rent for office/business/personal services tenants.

- Moved by C. Ferguson, seconded by M. MacDonald and carried that surveillance camera currently located on O'Leary Farmer's Co-op Main Street facade be relocated to site so as to have view of CN Station. To contact Co-op about locating on the east end of gas bar building.

#### 6. COMMITTEE OF THE WHOLE

#### 7. ADJOURNMENT

Meeting adjourned at 8:45 pm on a motion by B. Adams, seconded by C. Ferguson and carried.