

**REGULAR COUNCIL MEETING**  
**June 9, 2016**

Present: Mayor Eric Gavin; Deputy Mayor Carol Ferguson; Councillors Marvin MacDonald, Joey Dumville, Tashia Maynard and Blake Adams; Reporter from West Prince Graphic; and CAO Bev Shaw.

Regrets: Councillor Darren MacKinnon

**1. MEETING TO ORDER:**

Mayor Gavin called the regular meeting to order at 6:30 pm and declared a quorum present.

The agenda was approved with the following additions: Unsightly properties, Clean Water Wastewater Fund, Transportation West, IRAC hearing, Sewer Utility statements, & Summer meetings. *Moved by B. Adams, seconded by C. Ferguson and carried.*

**2. MINUTES**

The May 12, 2016 regular meeting minutes were reviewed for errors and omissions. On a *motion by M. MacDonald, seconded by J. Dumville and carried* the minutes were approved.

**3. BUSINESS ARISING FROM MINUTES:**

- Route 2 O'Leary sign needs trees trimmed around it.
- No quote available from Dale Wood re mosquito control.

**4. FINANCIAL BUSINESS:**

Financial report presented by Carol - May 31/2016 bank balance for general account - \$129,461.08 and for sewer - \$67,580.46. Receipts for general - \$133,957.96, for sewer \$15,596.53. Invoices paid for general \$36,422.54; for sewer \$3,756.21. Receivables for general and sewer were reviewed. Carol noted that budget figures are in line except for insurance which isn't significant. ADIC sale proceeds minus legal fees and \$5000 holdback shown in revenues. Statements for sewer utility customers to be sent monthly to those in arrears. Financial report was approved on a *motion by T. Maynard, seconded by B. Adams and carried.*

**5. NEW BUSINESS**

*1. Mayor's report* - Eric reported meeting with Jeff and Bev to deal with replacement staff for Jeff.

*2. Administrator's report* - Bev reported the office has been busy with traffic from yard sales and recreation program registrations; no response on painting ad so will call some

contractors; EDA applications submitted and contracts signed; working on sewer project under the CWWFund; second sewer billing out; fire incident at Centennial Park resulted in approximately \$1400 damage and Council agreed not to make an insurance claim as deductible is \$1000; notice received from Municipal Affairs that grants to be increased by 1%. One business permit issued to CHANCES for early learning centre. Overtime for Bev currently at 22 hours and Dale's is 24.

### ***3. Reports from Departments***

***Properties*** - Joey reported that CN west roof is in need of reshingling. Warranty was checked but impossible to have a claim approved. Dale is checking cost of replacing shingles on one side and also getting price on steel roofing to compare. No responses on painting tender and B E Brothers will do the flooring within the next couple of weeks.

Council discussed some unsightly properties in town - notice to be sent.

***Streets & Sidewalks*** - Tashia reported speaking with Hon. Henderson and Main Street is definitely not going to be repaved this year. He is hopeful that it will be done in 2017 and at the same time will widen the area near the rink for better parking. Waiting on information on other areas of concern as well as sidewalk issues to be addressed.

***Police*** - Staff Sgt. Ken Spencely joined our meeting and presented the monthly report for May. RCMP responded to 16 calls and spent 182 hours on O'Leary business. Two checkstops held during National Safe Driving Week as well as 4 foot patrols at the arena and hospital. Eric signed off on Acknowledgment of Consultation for the RCMP annual performance plan. Spencely advised that he is being transferred to Charlottetown.

***Fire Department*** - No written report available but Fire Chief Blair Perry to join our meeting later.

***Development*** - Blake reported that Castle is working on the strip mall design, then blueprints will be made for costing. He explained that the RFP for the Pate Subdivision project was revoked as it was revealed that it would be more productive to do the project in steps. ***Moved by B. Adams, seconded by T. Maynard and carried*** that conceptual plan project for Pate Subdivision for approximately \$5000 be awarded to WSP Engineers as discussed during a recent email conversation with Council. Blake mentioned that talks are ongoing with community care facility group. Blake spoke with ACOA re funding for strip mall and this kind of project doesn't fit with their criteria but their Community Fund would help in any renovations/repairs needed for publicly used facilities. To look at types and numbers of current complex users to determine if renovations required for former daycare area.

***Recreation*** - Jeff's report circulated to Council with updates on Bantam AAA Hockey Atlantics, after school programs, softball events, minor sports program, yard sale results, etc. Discussion held on day camp registrations and staffing - to cap registrations at 40 which requires 4 staff persons. Council asked for breakdown on receipts for daycamp and other programs. Noted that O'Leary Co-op donated a baby barn for use at Ellsworth Field - it required some repairs.

**Sanitation** - Eric reported everything is fine.

**4. Dog Bylaw** - Town of O'Leary Bylaw # 2016 - 3 Relating to Dogs and the Licensing Thereof was approved for second reading on a ***motion by C. Ferguson, seconded by T. Maynard and carried. Moved by B. Adams, seconded by M. MacDonald and carried*** that Bylaw # 2015 - 3 Relating to Dogs and the Licensing Thereof be adopted and formally declared to be passed.

**5. Arts Council murals** - The murals were donated to the Town from the Arts Council and previously decided that they would be offered to the rink, the museum and the legion. An issue arose regarding these locations but Council agreed the arrangement would be status quo.

**6. Asset Management requirement** - In order to continue being eligible for gas tax and other infrastructure dollars, the Town must comply with this Federal and Provincial requirement. The land and buildings section has been completed and now the sewer utility assets is due - all manholes and piping have to be logged with GPS coordinates. Council agreed that Bev to hire someone for \$15 per hour to conduct the GPS survey.

**7. Sidewalk at Credit Union** - During a recent email survey of council, it was agreed that Council would offer to pay half of the cost to do the proposed work to sidewalk entering the Credit Union parking lot. ***Moved by B. Adams, seconded by C. Ferguson and carried*** that this decision be confirmed.

**8. Confirm BE Brothers tender acceptance** - ***Moved by M. MacDonald, seconded by T. Maynard and carried*** that tender for replacement of complex hall floor tiles be awarded to B E Brothers as previously decided during an email survey of council. (Quote - \$2950. + HST)

**9. Pate Subdivision RFP** - Dealt with during Development report.

**10. ACOA** - Also dealt with during Development report.

**11. Other business & correspondence:**

⇒ Clean Water Wastewater fund

WHEREAS the Town of O'Leary Sewer Utility is experiencing non-compliant effluent sample results at the sewer lagoon; difficulties with wastewater flow due to tree roots and joints in main trunk line located in the northern section of properties described as PID # 43661 and PID # 43612 and Federal and Provincial governments requirement for an alarm system for lift station;

WHEREAS it has been recommended by the PEI Environment Approvals/Regulatory Compliance Engineer Morley Foy and WSP Consultants upgrades to lagoon be conducted in phases, that section of main line be replaced and lift station alarm system be installed;

AND WHEREAS the Clean Water Wastewater Fund, Infrastructure Secretariat provides upon approval 75% funding of such projects;

THEREFORE BE IT RESOLVED that O’Leary Town Council apply to Infrastructure Secretariat under the Clean Water Wastewater Fund for this project as described above costing approximately \$1.4 M. The Town of O’Leary Sewer Utility being responsible for financing 25% of project cost. ***Moved by Tashia Maynard, seconded by Marvin MacDonald and carried.*** (Noted that Council will revisit this decision if and when the CWWF project is approved by Infrastructure Secretariat. This resolution allows the funding application to be submitted only.)

⇒ Transportation West

***Moved by B. Adams, seconded by C. Ferguson and carried*** that Town of O’Leary continue as previous years in support of Transportation West by paying \$600 for bus ads.

⇒ IRAC

Boundary Extension IRAC hearing is scheduled for Wednesday, June 29<sup>th</sup> at noon.

⇒ Summer Meetings

***Moved by C. Ferguson, seconded by T. Maynard and carried*** that no regular council meetings be held during July and August. Council discussed getting together during the summer for a meal and also for presentation to Dale.

⇒ Council Portfolios

Mayor Gavin assigned new council portfolios as follows: Carol - Finance and Human Resources; Blake - Streets & Sidewalks and Development/Tourism; Joey - Properties; Tashia - Police and Dog Park; Marvin - Fire Department and Human Resources; Darren - Recreation; and Eric - Sanitation and Recreation until Darren returns.

## **6. COMMITTEE OF THE WHOLE**

***Moved by C. Ferguson, seconded by M. MacDonald and carried*** that Council adjourn to committee of the whole session at 8:30 pm.

***Moved by T. Maynard, seconded by B. Adams and carried*** that regular meeting reconvene at 9:10 pm.

## **ADJOURNMENT**

Meeting adjourned at 9:15 pm on a ***motion by C. Ferguson, seconded by B. Adams and carried.***