

REGULAR COUNCIL MEETING
October 13, 2016

Present: Mayor Eric Gavin; Deputy Mayor Carol Ferguson; Councillors Joey Dumville, Tashia Maynard, Darren MacKinnon, Marvin MacDonald and Blake Adams; Reporters from West Prince Graphic and Journal; and CAO Bev Shaw.

Regrets:

1. MEETING TO ORDER:

Mayor Gavin called the regular meeting to order at 6:30 pm and declared a quorum present.

The agenda was approved with the following additions: Warren Ellis request, Shriners request, WP Graphic request and school assessments. *Moved by J. Dumville, seconded by D. MacKinnon and carried.*

2. MINUTES

The September 8, 2016 regular meeting minutes were reviewed for errors and omissions. On a *motion by M. MacDonald, seconded by D. MacKinnon and carried* the minutes were approved with correction on motion seconder for resuming meeting after in camera session.

3. BUSINESS ARISING FROM MINUTES:

Council noted that Recreation day camp survey results were circulated and also that Town's street light standards look great after paint job.

4. FINANCIAL BUSINESS:

Financial report presented by Carol - September 30/2016 bank balance for general account - \$119,563.79 and for sewer - \$110,931.99. September, 2016 receipts for general - \$60,648.58, for sewer \$8,935.59. Invoices paid in September, 2016 for general \$152,634.73; for sewer \$11,351.38. No major variances in budget. Receivables at September 30, 2016 for general and sewer were reviewed. Receivables not in report include approximately \$1000 from Rodd Resort and securities released from Softball Canada amounting to \$1500; Provincial EDA funding of \$7444 and Federal student funding of \$2228. The new format for financials from accounting program was accepted and included balance sheet and payables listing. Financial report was approved on a *motion by B. Adams, seconded by J. Dumville and carried.*

Carol advised that user fees for complex boardroom and ballfields and permit fees were reviewed. Council agreed that Recreation Councillor and staff to do further research on recreation fees and that building, business and rezoning fees to remain the same.

COMPLEX RENTAL FEE POLICY: *Moved by T. Maynard, seconded by B. Adams and carried* that the following rates and conditions to apply to complex boardroom rentals:

- New fees effective October 14, 2016 but excludes existing bookings, to be \$50 + HST for residents of O'Leary and \$75 + HST for non-residents. Any long term advance rentals will be given 90 days under current rate fee before increase is applied.
- New fee structure to include children's parties.
- Councillors, Fire Department members and staff to be charged for use of boardroom the same as above.
- Seniors Club and other non profit groups to continue use free of charge.

5. NEW BUSINESS

RCMP member attended meeting and reviewed the September report. Carol mentioned the significant decrease in fines which had been discussed on two previous occasions with members but to date no explanation has been provided. The officer reported a number of break and enters in town that have been solved, the detachment is currently understaffed but advised he would have the members do more traffic stops. PEI is the only province without a Provincial Traffic Unit and the one the RCMP tried to organize fell through.

1. Mayor's report - Eric reported attending the consultation sessions on the schools and the Municipalities Act. Also attended the Canada Games announcement and a 55+ Games meeting.

2. Administrator's report - Bev reported EDA and student claims submitted; CWWF sewer project ongoing with possibility of new main line going in this fall; met with Dawn Moase, Theresa Ballum, Occupational Health & Safety; attended and passed First Aid course; attended Municipalities Act consultation and Planning Board meeting. Overtime for Bev currently at 5 hours with 2 weeks less a day vacation time; Dale has 9 hours overtime and is currently on 3 weeks vacation.

3. Reports from Departments

Development - Blake reported holding a Planning Board meeting last evening to consider Stanley MacDonald's rezoning request. Talks and pricing are ongoing with the strip mall project and Pate Subdivision. Playground equipment and shed for daycare has arrived but free fencing for CHANCES is no longer available. The town may have some that can be used.

Fire Department & Police - Marvin noted that Fire Chief Perry's report was circulated and RCMP officer reviewed their report earlier this evening.

Recreation - Jeff's report circulated. Joey highlighted the report saying Terry Fox Run wasn't well attended due to poor weather; Haunted house preparations are underway; 55+ Provincial Games are confirmed for West Prince with Tignish, Alberton and O'Leary hosting; Hockey Classic in November; and Under 18 Nationals awarded to O'Leary for 2017.

Streets & Sidewalks - Tashia reported a stop sign at end of Beechwood needing repair. Comments made that Children Playing signs look great and are very noticeable. To follow up with Dawn Moase on speed radars and speed rate signs for side streets.

Sanitation - Eric reported that the engineers have been at the lagoon in preparation for project work and also that fill from ditches has been leveled.

9. Fire Department Bylaw amendment - Fire Department member, Jason Greenan, joined the meeting to discuss the proposed amendment. Council recommended that amendment be reworded as follows:

Bylaw 12, S 8, ss B - Any new member must, within one year of completion of the 6 month probationary period, be enrolled in the training for and actively seeking Firefighter Level I and be successfully completed within five (5) years of membership enrollment date or shall be dismissed from Fire Department. Five year time frame for completion of Level I and failure to do so will result in dismissal from Fire Department, includes all firefighters currently enrolled in Level I but commencement date is date this amendment becomes effective. This requirement excludes fire department members who are not currently enrolled in Level I training and joined the department before this training was mandatory.

Jason advised Council of considerable water damage to back bay area and to firefighters' meeting room. Darren to meet with Jason tomorrow morning to assess the damage and determine next step.

4. Fire Dept use of downstairs area - Moved by **J. Dumville**, seconded by **D. MacKinnon** and carried that fire department members be permitted to use downstairs area for training for one year but if any full time tenant becomes available, the fire department will be asked to vacate the area.

5. Reverse motion re Western Hospital ad - Moved by **T. Maynard**, seconded by **C. Ferguson** and carried that the motion passed at September 8, 2016 Council meeting to support the Western Hospital patient services directory by sponsoring an ad for \$185.00 be revoked.

6. Knitting group request - Moved by **D. MacKinnon**, seconded by **B. Adams** and carried that 10 black plastic chairs and one wheelchair be donated to the senior's knitting group to take to their new location.

7. FPEIM semi annual registration - To register Marvin, Eric, Blake and Bev for semi annual meeting on October 22, 2016 in Summerside.

8. Doctor reception donation - Moved by **C. Ferguson**, seconded by **T. Maynard** and carried to confirm donation of \$150 to new doctor reception. This request was granted via email survey to Council.

9. See above

10. Complex cleaning rate - Moved by **C. Ferguson**, seconded by **T. Maynard** and carried that extra cleaning for complex rate be increased to \$15.00 per hour.

11. Lagoon fence - Moved by **B. Adams**, seconded by **T. Maynard** and carried that Town hire Tommy Clements and Troy Clements for approximately 8 days at \$13.00 per hour to help Dale remove the lagoon fence and brush in preparation for new fence installation as part of CWWF project. Chain link fencing to be salvaged if possible.

12. Defibrillator for complex - Moved by M. MacDonald, seconded by D. MacKinnon and carried that a defibrillator be purchased for the complex.

13. ADIC funds - Bev advised that a reserve fund of \$2400 and fundraising money of \$1017, earmarked for children's activities, still exists on the books. Council agreed that the funds to be used for such activities as Haunted House, Santa Claus parade and next year's day camp. **Moved by T. Maynard, seconded by D. MacKinnon and carried** that auditor be directed to reserve any of these funds not spent this year.

14. Other business & correspondence:

Red Oak Shrine Club - Moved by D. MacKinnon, seconded by B. Adams and carried that Town donate \$100 to Red Oak Shrine Club.

Warren Ellis/Terry Fox Run donation request - To advise that the Town holds it's own event for the Terry Fox Run and declines to donate.

Maple House Café ad - Moved by B. Adams, seconded by T. Maynard and carried that Town sponsor \$75 ad with West Prince Graphic to congratulate Maple House Café for grand opening.

Schools in review process - Council agreed that input should be provided to this consultation in support of maintaining our school in O'Leary as it is an integral part of our community. Other organizations rely on the use of that facility as well and the school relies on the community resources such as the arena, soccer fields, walking track, curling club, library and recreation department staff. O'Leary is demonstrating it's potential for growth with the seven new businesses in the last year and a half plus the planning and site preparation for a residential subdivision, new strip mall and senior care facility. Losing our school would be detrimental to the sustainability of our community and the school would suffer by not benefiting from municipal resources. To draft a submission for the School Review committee.

Bev to supply Council with a list of donations made last year for comparison to this year's.

6. COMMITTEE OF THE WHOLE

Moved by M. MacDonald, seconded by T. Maynard and carried that Council adjourn to committee of the whole session at 8:35 pm.

Moved by C. Ferguson, seconded by D. MacKinnon and carried that regular meeting reconvene at 8:55 pm.

Results from Committee of the Whole

Moved by T. Maynard, seconded by C. Ferguson and carried that Council agree with O'Leary Planning Board recommendation to not approve rezoning application from Stanley and Adrienne MacDonald. Concern expressed about current property owners in this area who have constructed single family housing and duplexes and Planning Board and Council felt it wasn't appropriate to mix single family housing and duplexes with mini homes as it can affect property values. The area in question is small with 5 - 6 building lots available and would be limited to developing a mini home park and room to grow is unavailable. The property is currently zoned R3 which is very flexible and allows the owners to develop with construction of single family dwellings, duplexes and semi

detached dwellings, multi family dwellings, townhouse and row house dwellings.
Planning Board and Council would be agreeable to the development of a mini home park
in O'Leary if appropriate area was available and designed.

ADJOURNMENT

Meeting adjourned at 9:00 pm on a *motion by T. Maynard, seconded by C. Ferguson and carried.*