

REGULAR COUNCIL MEETING
December 8, 2016

Present: Mayor Eric Gavin; Deputy Mayor Carol Ferguson; Councillors Joey Dumville, Tashia Maynard, Darren MacKinnon, Marvin MacDonald and Blake Adams; Reporter from West Prince Graphic; and CAO Bev Shaw.

Regrets:

1. MEETING TO ORDER:

Mayor Gavin called the regular meeting to order at 6:30 pm and declared a quorum present.

The agenda was approved. *Moved by T. Maynard , seconded by B. Adams and carried.*

2. MINUTES

The November 10, 2016 regular meeting minutes and November 24, 2016 special council meeting were reviewed for errors and omissions. On a *motion by D. MacKinnon, seconded by C. Ferguson and carried* the minutes were approved.

3. BUSINESS ARISING FROM MINUTES:

Bev to check with other contractors re brick repair at rear of complex as local contractor wasn't able to provide a quote. To also find someone else to do drainage work as David Platts hasn't shown up yet.

Blake agreed that Planning Board meeting regarding zoning of newly annexed area, to be held in the new year.

Moved by B. Adams, seconded by C. Ferguson and carried that due to easement requirement, the sewer project work be stopped until spring once all pipe is laid on Town land.

Council agreed that if funds towards senior care facility assessment isn't spent by year end, that funds to be rebudgeted next year instead of setting up a reserve.

4. FINANCIAL BUSINESS:

Financial report presented by Carol - November 30/2016 bank balance for general account - \$157,284.68 and for sewer - \$79,260.21. November, 2016 receipts for general - \$109,354.01, for sewer \$4503.29. Invoices paid in November, 2016 for general \$55,482.38 plus \$50,000.00 investment purchase from gas tax receipt; for sewer \$30,123.91. Carol noted no significant variances in budget and reported comparative figures for sewer receivables from November 2014 and 2015 showing a significant decrease. Income statement with budget, general ledger bank and cash account statement, accounts payable and receivable report and balance sheet circulated to Council. Financial report was approved on a *motion by M. MacDonald, seconded by J. Dumville and carried.*

5. NEW BUSINESS

A. Mayor's report - Eric reported attending the CHANCES opening and also met with RCMP Commanding Officer for PEI, Joanne Crampton. Eric attended the Fire Department Christmas party and did an interview with CBC Radio.

B. Administrator's report - Bev reported mostly working on the sewer project/easement issue this past month. Reminded council of the Live Nativity and the dinner theatre this weekend and advised that Town liability insurance had to be increased to \$5 M at a cost of \$800. Building permit issued to Jeffrey Coughlin for private storage building valued at \$6000. Overtime for Bev currently at 12.5 hours with 2 weeks less a day vacation time; Dale has 9 hours overtime and has 1 week vacation left.

C. Reports from Departments

Fire Department - Marvin advised there was no report available.

RCMP - Marvin reviewed the RCMP monthly report saying 244 hours spent on O'Leary business and members responded to 11 calls. No information available on fines revenue. Council to forward a letter to Commanding Officer regarding fines and O'Leary boundaries.

Recreation - Joey reviewed Jeff's recreation report saying plans for 55+ Summer Games are going well, Hockey Classic was a huge success, Christmas events went well with tree lighting being postponed to this Friday evening, Levee plans underway and looking for nominations for awards. Jeff provided recommendations on rate increases for field usage and on a **motion by J. Dumville, seconded by B. Adams and carried** the new rates were adopted.

Streets & Sidewalks - Tashia reported that Mother Goose sign should be removed at rear of building and cedar should be trimmed around Town's front sign. Christmas decorations for street lamps discussed - agreed that we have power installed to the posts in time for next year. To change name of this building to Town Complex instead of community.

Development - Blake advised that pricing on strip mall is ongoing. Also met with the Legion committee regarding the land trade and a letter has been sent to them. No reply yet.

Properties - Darren had nothing new to report.

Sanitation - Eric reported that sewer project going well except for the easement.

D. Fire Department Bylaw # 12 Amendment # 1 -

-Whereas clarification required for Fire Department members in training; And Whereas the Fire Department Bylaw # 12 Amendment # 1, a bylaw to amend the Fire Department Bylaw # 12, was read and formally approved a first time at the council meeting of O'Leary held on November 10, 2016; Be it resolved that the Fire Department bylaw Amendment # 1, a bylaw to amend the Community of O'Leary Fire Department Bylaw # 12 be hereby read a second time. **Moved by Tashia Maynard, seconded by Carol Ferguson and carried.**

- Whereas clarification required for Fire Department members; And Whereas the Fire Department Bylaw # 12 Amendment # 1, a bylaw to amend Fire Department Bylaw # 12, was read and formally approved a first time at the council meeting held on November 10, 2016; And Whereas the Fire Department Bylaw # 12 Amendment # 1, a bylaw to amend Fire Department Bylaw # 12, was read a second time at this Council meeting; BE IT RESOLVED that the Fire Department Bylaw # 12 Amendment # 1, a bylaw to amend the Fire Department Bylaw # 12, be hereby approved. **Moved by Joey Dumville, seconded by Marvin MacDonald and carried.**

- Whereas clarification required for Fire Department members in training; And Whereas the Fire

Department Bylaw # 12 Amendment # 1, a bylaw to amend Fire Department Bylaw # 12, was read and approved at two separate meetings of Council held on different days; BE IT RESOLVED that the Fire Department Bylaw # 12 Amendment # 1, a bylaw to amend Fire Department Bylaw # 12, be hereby formally adopted. *Moved by Marvin MacDonald, seconded by Joey Dumville and carried.*

E. Honorarium eligibility - To be tabled until January 2017 meeting.

F. Complex back bay repairs - Notice received that insurance does not cover the damages to the brick. David Platts hasn't arrived to fix the drainage area, Dept. of Transportation hasn't advised on connection to storm drainage system and local bricklayer says he can't quote on the job as too many variables and would have to be by the hour. Bev to follow up and try other contractors.

G. Other business & correspondence:

- To have "Community" replaced with "Town" on complex and website.

6. COMMITTEE OF THE WHOLE

Moved by M. MacDonald, seconded by B. Adams and carried that Council adjourn to committee of the whole session at 7:15 pm.

Moved by T. Maynard, seconded by C. Ferguson and carried that regular meeting reconvene at 8:10 pm.

7. ADJOURNMENT

Meeting adjourned at 8:11 pm on a *motion by M. MacDonald, seconded by T. Maynard and carried.*