

REGULAR COUNCIL MEETING
February 8, 2018

Present: Mayor Eric Gavin; Deputy Mayor Carol Ferguson; Councillors Blake Adams, Joey Dumville, Marvin MacDonald and Tashia Maynard; Reporter from West Prince Graphic; and CAO Bev Shaw.

Regrets: Councillor Darren MacKinnon.

1. Public invited to provide input on pre budget for 2018. No members of the public in attendance but Council reviewed the proposed numbers for 2018 budget. The figures were not finalized as revenue from the Province, 2017 surplus and property valuations are not available yet.

2. MEETING TO ORDER:

Mayor Gavin called the regular meeting to order at 5:50 pm and declared a quorum present.

RCMP Staff Sgt. Derrick Hewitt joined our meeting and asked if Council had any change in priorities for policing or any suggestions on improvements.

Carol reported on revenue and expenses for January 2018. January 31/2018 bank balance for general account - \$198,570.68 and for sewer - \$15,897.11; January, 2018 receipts for general - \$77,649.75, for sewer \$1,638.07. Expenses paid in January 2018 for general \$63,199.10; for sewer \$51,658.12. Financial report for January, 2018 was approved on a *motion by T. Maynard, seconded by M. MacDonald and carried*. No update on budget comparisons as new budget not available.

The agenda was approved with the following additions: Request from O'Leary United Church and Potato Blossom Festival. *Moved by J. Dumville, seconded by C. Ferguson and carried*.

3. CONFLICT OF INTEREST DECLARATIONS:

nil

4. MINUTES

The January 11, 2018 special council meeting, January 18, 2018 regular council meeting, January 31, 2018 special council meeting and February 2, 2018 special council meeting minutes were reviewed for errors and omissions.

Moved by C. Ferguson, seconded by B. Adams and carried that council meeting minutes be approved.

5. BUSINESS ARISING FROM MINUTES:

Lagoon Solar Bee - Council agreed that manufacturer's warranty was sufficient and would not be purchasing extended warranty and service package for \$4000 annually.

6. FINANCIAL BUSINESS:

Addressed earlier in meeting.

7. NEW BUSINESS

A. Mayor's report - Eric reported meeting in Alberton with doctor recruitment committee and with Luc van Hul, WSP regarding the Pate Subdivision.

B. Administrator's report - Bev reported attending the arbitration hearing for Harper easement, working on the cannabis store letter and RFP, progress and claim forms for CWWF project, Procedural and other bylaws required by new Municipal Act, strip mall tasks, and audit tasks. Met with senior complex committee members regarding the existing sewer main on proposed build site and met with Confined Spaces professionals to determine action on maintaining the UV vault at the lagoon. No building/business permits. Bev's overtime at 23.5 hours; Dale's at 85.5 hours plus 4 days vacation time.

C. Reports from Departments

Recreation - Joey reviewed Jeff's monthly report saying Winter Carnival was a great success and planning is underway for March Break activities, 100 km yard sale, after school programs, and Eastern Canadians. Funding applications for summer students has been submitted. Overtime at 183 hours.

Streets & Sidewalks - Tashia advised she'd have a list of signs that need replacement for the spring. Also wondered if there was a better quality sign to be purchased as metal ones seem to bend (can be bent several times and straightened without breaking) but wood breaks.

Fire Department - Fire Chief's report was circulated and Marvin highlighted saying the members responded to 13 calls in January - 2 structure fires, 3 flue fires, 1 overheated oil stove, 3 medical calls and 2 vehicle collisions (numbers don't add up). Commendations extended to Firefighter Dale Harris who participated in a successful cardiac arrest scene.

Development - Blake reported meeting with Luc of WSP regarding the redesign for Pate Subdivision and a meeting with Provincial Transportation is scheduled for March 2nd.

Sanitation - Eric advised that he met with the Confined Spaces people regarding the lagoon vault and everything else is going well.

D. 2nd reading of Procedural Bylaw # 2018-01:

SECOND READING OF PROCEDURAL BYLAW # 2018-01:

Whereas the Municipal Government Act requires a procedural bylaw to regulate the municipality's proceedings in accordance with the Act;

And whereas the Procedural Bylaw # 2018-01 was read and formally approved a first time at the Council meeting held on February 2, 2018;

Be it resolved that the Procedural Bylaw # 2018-01 be hereby read a second time.

Moved by Blake Adams, seconded by Marvin MacDonald and carried.

Whereas the Municipal Government Act requires a procedural bylaw to regulate the municipality's proceedings in accordance with the Act;

And whereas the Procedural Bylaw # 2018-01 was read and formally approved a first time at the Council meeting held on February 2, 2018;

And whereas the Procedural Bylaw # 2018-01 was read a second time at this Council meeting;

Be it resolved that the Procedural Bylaw # 2018-01 be hereby approved.

Moved by Blake Adams, seconded by Marvin MacDonald and carried.

Whereas the Municipal Government Act requires a procedural bylaw to regulate the municipality's proceedings in accordance with the Act;

And whereas the Procedural Bylaw # 2018-01 was read and approved at two separate meetings of Council held on different days;

Be it resolved that the Procedural Bylaw # 2018-01 be hereby formally adopted.

Moved by Carol Ferguson, seconded by Tashia Maynard and carried.

E. First reading of Bylaws for Grants, Borrowing, Reserve Funds and Tax Rate Groups:

FIRST READING OF GRANTS BYLAW # 2018-02

Whereas the Municipal Government Act requires a Grants Bylaw to permit the municipality to provide grants, gifts, rebates and donations to individuals and groups;

Be it resolved that the Grants Bylaw # 2018-02 be hereby read a first time.

Moved by Joey Dumville, seconded by Marvin MacDonald and carried.

Whereas the Municipal Government Act requires a Grants Bylaw to permit the municipality to provide grants, gifts, rebates and donations to individuals and groups;

And whereas the Grants Bylaw # 2018-02 was read a first time at this Council meeting;

Be it resolved that the Grants Bylaw # 2018-02 be hereby approved.

Moved by Joey Dumville, seconded by Marvin MacDonald and carried.

FIRST READING OF GENERAL BORROWING BYLAW # 2018-03

Whereas the Municipal Government Act requires a general borrowing bylaw to permit the municipality to borrow money for capital expenditures or to finance operating expenses on a short term;

Be it resolved that the General Borrowing Bylaw # 2018-03 be hereby read a first time.

Moved by Blake Adams, seconded by Joey Dumville and carried.

Whereas the Municipal Government Act requires a general borrowing bylaw to permit the municipality to borrow money for capital expenditures or to finance operating expenses on a short term;

And whereas the General Borrowing Bylaw # 2018-03 was read a first time at this Council meeting;

Be it resolved that the General Borrowing Bylaw # 2018-03 be hereby approved.

Moved by Blake Adams, seconded by Joey Dumville and carried.

FIRST READING OF RESERVE FUNDS BYLAW # 2018-04

Whereas the Municipal Government Act requires a bylaw to authorize the municipality to reserve funds to facilitate efficient financial planning and ensure greater transparency and accountability to the public;

Be it resolved that the Reserve Funds Bylaw # 2018-04 be hereby read a first time.

Moved by Tashia Maynard, seconded by Carol Ferguson and carried.

Whereas the Municipal Government Act requires a bylaw to authorize the municipality to reserve funds to facilitate efficient financial planning and ensure greater transparency and accountability to the public;

And whereas the Reserve Funds Bylaw # 2018-04 was read a first time at this Council meeting;

Be it resolved that the Reserve Funds Bylaw # 2018-04 be hereby approved.

Moved by Tashia Maynard, seconded by Carol Ferguson and carried.

FIRST READING OF TAX RATE GROUPS BYLAW # 2018-05

Whereas the Municipal Government Act requires a bylaw to allow the municipality to establish separate tax rate groups for all real property within the boundaries of O'Leary;

Be it resolved that the Tax Rate Groups Bylaw # 2018-05 be hereby read a first time.

Moved by Marvin MacDonald, seconded by Blake Adams and carried.

Whereas the Municipal Government Act requires a bylaw to allow the municipality to establish separate tax rate groups for all real property within the boundaries of O'Leary;

And whereas the Tax Rate Groups Bylaw # 2018-05 was read a first time at this Council meeting;

Be it resolved that the Tax Rate Groups Bylaw # 2018-05 be hereby approved.

Moved by Marvin MacDonald, seconded by Blake Adams and carried.

F. Dale Wood quote on mosquito control - Council reviewed the quote and agreed that the Town would not enter into a contract for this service but would continue to use his services on an as needed basis as in the past.

G. Other business & correspondence:

Request from O'Leary United Church - The church is renovating the exterior of the

building and hopes to retain its heritage look which is more expensive. The request was for a donation to assist in the costs. Council to table this request to next meeting and expect more information might be available from their building committee at that time.

Potato Blossom Festival - On behalf of the festival committee, Tashia and Carol spoke on the need for more volunteers for the events and hoped that Council members would offer. Next board meeting is Feb 22nd.

7. COMMITTEE OF THE WHOLE

Moved by B. Adams, seconded by M. MacDonald and carried that Council adjourn to committee of the whole session at 7 pm.

Moved by C. Ferguson, seconded by B. Adams and carried that regular meeting reconvene at 7:45 pm.

Results from Committee of the Whole

Discussion held on new strip mall. To obtain amortization schedules for \$500,000 project. To arrange a meeting with potential tenant.

Pay raises were discussed. *Moved by T. Maynard, seconded by B. Adams and carried* that CAO, CAO Assistant and Recreation Director receive increase of 2.5% and Maintenance person, 1.5% retroactive to January 1, 2018.

7. ADJOURNMENT

Meeting adjourned at 7:50 pm on a *motion by T. Maynard, seconded by B. Adams and carried.*