

**REGULAR COUNCIL MEETING**  
**April 12, 2018**

Present: Mayor Eric Gavin; Councillors Blake Adams, Tashia Maynard and Darren MacKinnon; Reporter from West Prince Graphic; and CAO Bev Shaw.

Regrets: Deputy Mayor Carol Ferguson; Councillors Joey Dumville and Marvin MacDonald

1. Red Cross representatives Michelle Arsenault and Rick Cameron attended and provided Council a brief history of their involvement with Red Cross and the roles that the organization participate in to help in time of disaster. Noted that the organization is looking for volunteers as well.

**2. MEETING TO ORDER:**

Mayor Gavin called the meeting to order at 5:50 pm and declared a quorum present.

The agenda was approved. *Moved by B. Adams, seconded by T. Maynard and carried.*

**3. CONFLICT OF INTEREST DECLARATIONS:**

nil

**4. MINUTES**

The March 15, 2018 special council meeting, April 4, 2018 special council meeting and April 6, 2018 special council meeting minutes were reviewed for errors and omissions.

*Moved by D. MacKinnon, seconded by B. Adams and carried* that council meeting minutes be approved.

**5. BUSINESS ARISING FROM MINUTES:**

nil

**6. FINANCIAL BUSINESS:**

The financial reports including budget update for March 2018 were circulated to Council. March 31/2018 bank balance for general account - \$228,615.36 and for sewer - \$215,219.03; March, 2018 receipts for general - \$58,697.48 plus CWWF funds \$258,774.80; for sewer \$12,785.90 plus CWWF funds \$258,774.80 and Loan Proceeds \$136,796.10. Expenses paid in March 2018 for general \$41,244.32 plus transfer to sewer \$258,774.80; for sewer \$6,850.16 plus loan payment \$208,368.87. Financial report for March, 2018 was approved on a *motion by D. MacKinnon, seconded by T. Maynard and carried.*

## **7. NEW BUSINESS**

### ***A. Mayor's report - nil***

***B. Administrator's report*** - Bev reported the newcomer meetings are ongoing, Gander Wholesale has installed basement stairs at CN, potential new composting business visited looking for information, and old Winter Carnival account closed at Credit Union with funds deposited to BNS. Auditor advised of future prices and Council agreed to stay with BDO. MCEG grant application submitted, ERRIS (sewer) report submitted to Federal Department of Environment, budgets sent per Provincial regulations, and annual insurance forms completed. First mall tender opening held and Bev attended a workshop on new regulations for elections and a refresher on AED system. Other items ongoing - second mall tender, second RFP for cannabis store, Harper easement award, nothing further on the O'Halloran case, and a few last audit tasks plus reports for Municipal Affairs. Confirmation received from auditor and Infrastructure Secretariat on MCEG funds having no restrictions on use and 2017's grant has no bearing on sewer rate or property tax so can be used on mall if desired. Upcoming election is in November so council to think about re-offering and at next council will officially appoint Municipal Election Officer, Deputy MEO and Returning Officer. The New Horizons grant for the boardroom heat pump was not approved. Building/business permits - nil. Bev's overtime at 36.5 hours, 6 weeks of 2018 vacation; Dale's overtime at 90.5 hours plus 4 weeks of 2018 vacation time.

### ***C. Reports from Departments***

***Development*** - Blake advised that we are waiting on the second mall tender results and also for the final subdivision design to be ready for review.

***Streets & Sidewalks*** - Tashia noted there is some repairs required to sidewalks and a list will be prepared for pricing. To find an edgescutter or similar machine that will trim back the sod on certain sidewalks.

***Properties*** - Darren will do a check on properties for maintenance required this spring. CN sale was mentioned but no word as yet from the Province's release of first offer.

***Recreation*** - Jeff's report was circulated and it included a request for council to consider hiring of Sarah Woodside for 12 weeks this summer. ***Moved by B. Adams, seconded by T. Maynard and carried*** that Sarah be hired for the 12 week period in view of her experience and capabilities as shown in her past employment with the town. Jeff's report also requested direction on minor sports register HST and Council agreed it be added on despite the \$5.00 increase this year.

***Police*** - S/Sgt. Derrick Hewitt reviewed the monthly report from RCMP advising that 166 patrol hours spent in O'Leary and responded to 15 calls for service. Statutes for the month included 9 speeding violations, 7 non-moving traffic violation, 2 other moving traffic violations, 2

seatbelt violations. Eight criminal record checks were completed for residents.

**Fire Department** - Fire Chief's report was circulated. The members responded to 8 calls in March - 2 medical calls, 1 collision, 1 mutual aid call, 1 structure fire, and 2 flue fires. Training included in house training on incident command plus 2 members attended fire attack training and several members attended a confined space rescue course.

**Sanitation -**

**D. Team PEI Booster Club request for donation - Moved by D. MacKinnon, seconded by T. Maynard and carried** that a \$250 donation be made to support the Special Olympics Team PEI to the National Games.

**E. Current service rates to include HST** - Recreation fees were discussed earlier in meeting but Council agreed HST to be added to all other applicable rates.

**F. Friendship Garden** - Council agreed that the garden be altered somewhat by transplanting shrubs etc. to other beds in town thus decreasing the maintenance and providing more grass area and to add a couple of picnic tables.

**G. Confirm \$200 donation to Prince County Warriors** - Per Council telephone/email survey it was agreed to provide a \$200 donation to assist Prince County Warriors to attend Atlantic Hockey Championships in NF, it was **moved by B. Adams, seconded by D. MacKinnon and carried** that Council approve this action.

**H. Other business & correspondence:**

**FPEIM AGM** - Only Marvin plans to attend.

Thank you card received from Figure Skating Club re \$1000 donation to their ice show featuring Elvis Stojke.

**8. COMMITTEE OF THE WHOLE**

**Moved by B. Adams, seconded by T. Maynard and carried** that Council adjourn to committee of the whole session at 6:15 pm.

**Moved by T. Maynard, seconded by B. Adams and carried** that regular meeting reconvene at 6:19 pm.

**Results from Committee of the Whole**

A brief discussion held on mall and cannabis store projects.

**8. ADJOURNMENT**

Meeting adjourned at 6:20 pm on a **motion by D. MacKinnon, seconded by T. Maynard and carried.**