

REGULAR COUNCIL MEETING

October 9, 2019

Present: Mayor Eric Gavin; Councillors Darrel Wood, Joey Dumville, Judy MacIsaac and Valene Gallant; Reporter from West Prince Graphic; and CAO Bev Shaw.

Regrets: Deputy Mayor Darren MacKinnon and Councillor Kevin Maynard.

1. MEETING TO ORDER:

Mayor Gavin called the meeting to order at 5:30 pm and declared a quorum present.

The agenda was approved with addition of 1. Capital Investment Plan resolution; 2. Affordable and Accessible Housing Registry; 3. Rural Beautification Society Invitation; and 4. Community Inclusions invitation. *Moved by J. MacIsaac, seconded by V. Gallant and carried.*

2. CONFLICT OF INTEREST DECLARATIONS:

Councillor J. MacIsaac will excuse herself from the meeting during discussions of Agenda Item # F - Appointment of EMO committee manager.

3. MINUTES

The September 11, 2019 regular council meeting minutes and September 18, 2019 special council meeting minutes were reviewed for errors and omissions. *Moved by V. Gallant, seconded by J. Dumville and carried* that council meeting minutes be approved.

4. BUSINESS ARISING FROM MINUTES

Contact was made with Department of Transportation regarding speed bumps for Centennial Avenue, radar and solar powered stop signs for Community St. and Parkview Dr. intersection. An email was sent to Council advising that speed bumps to be considered for the spring as they have to be removed before snow removal season; that a temporary beacon light on stop sign will be temporarily placed at intersection until solar power ones are available and the Town is on the list for the radar signs.

Mosquito spray was applied at the ballfields this summer and authorization was a misunderstanding although the cost was the same as previous years and the mosquito population warranted the spray.

No results from planner/surveyor on the evaluation of Gospel Hall land.

Information was received and sent to Council by email from the Fire Marshal's office regarding the distance firefighters live from the firehall.

Requested "insurance" grant from the Potato Blossom Festival committee will not be entertained until their financial statement is available. Their year end is October 31st.

5. FINANCIAL BUSINESS:

Financial reports circulated to Council. In Darren's absence Bev reviewed the report. Bank balances as follows: September 30/2019 for general account - \$157,359.89 and for sewer - \$67,134.58. Expenses for September, 2019 for general totaled \$48,364.89 and for sewer

\$20,586.77. Revenue for September, 2019 for general - \$93,330.81 plus investment proceeds of \$51,964.58; for sewer \$1,152.07. Bev noted that investment was not reinvested as unsure of cash required for sewer project but it is possible the bulk of funds won't be required until spring therefore will reinvest that amount plus the \$150,000 gas tax just received. ***Moved by D. Wood, seconded by J. MacIsaac and carried*** that financial reports, paid bills for September 2019 and bank balances be approved.

6. NEW BUSINESS

A. Mayor's report - Eric reported meeting with MLA Jamie Fox and had discussion on funding opportunities and the housing registry. Eric also filled in for Tammy Rix with Judy for community endorsement meetings.

B. Administrator's report - Bev reported that community endorsement scheduling has been time consuming and as well the Municipal Capital Expenditure Grant application which is now completed. Council agreed that the concrete curbs for Retail Centre should stay in storage until spring as they have to be removed before snow removal. Bev attended special council meeting on Sept 18th and Recreation Director's evaluation on Oct 7th.

Building permits issued to Courtney Ramsay, 62 Ellis, for renovations to private storage building valued at \$4000 and to Elora Patoine, 593 Main for addition to single family dwelling valued at \$20,000.

Bev's overtime at 35 hours and 1 week left of vacation time; Dale's hours unavailable and he's currently on vacation; and Andrew's hours are at 99.

Streets & Sidewalks (Valene) - Valene checked out the beacon light at the intersection of Parkview and Community and advised the meeting of a company that supplies speed bumps (to seek Province's approval if we have to install). Still researching Christmas decorations for street lights. Eric mentioned that several ditches and tap drains have been cleaned out by the Province.

Recreation - Joey reviewed Andrew's report saying Fun in the Fall event held, gave an update on the ballfield conditions, after school programming and Terry Fox Run. Upcoming events include school programs, Halloween and Christmas.

Newcomers/Recruitment/Community Endorsements (Judy) - Judy stated that Senior housing committee is moving right along with the hiring of an architect and accountant and mentioned the housing registry is an important factor when funders consider their application. Some pictures of the proposed facility were shown. Community endorsement meetings and paperwork has been busy but interesting and Judy noted that some of these applicants may choose to go elsewhere and that it is a long process. Community Navigator activities include a lunch and learn session with foreign workers and the issues they face while here. Newcomer events include sessions at Sacred Heart Church on Nov 10th, O'Leary Library and Tignish, youth focus groups on Oct 16th and an open house at Westisle on Feb 8 where municipalities are invited to set up a booth. Some West Prince Community Schools will be holding a class on 10 countries in 10 weeks but unfortunately O'Leary's school started too early. Judy attended the ceremony in Charlottetown where Isabel Yuill received the PEI 2019 Senior Islander award.

Police/Fire Department (Darrel) - RCMP member Neil Logan attended our meeting and reviewed the monthly report. Patrol hours, at 197 for September, are being tracked differently and

hopefully will show an increased and more accurate count. Extra officers will be on duty for Halloween. The fire department responded to 16 calls in September and they've been busy outfitting the new pumper. Bev advised that Farm Credit Corporation will be in town on Friday to present the \$25,000 grant the fire department was awarded for new turn out gear. The department's Christmas party is December 14th.

Sanitation & Community Development (Eric) - Eric advised that the lagoon project has been tendered and the onus has been placed on the contractors to determine a suitable location for the geo-bags. Eric stated that Andrew is working on the wish list Council drafted.

Properties (Kevin) - Kevin emailed his regrets for not attending and sent the following message: "I would like in the minutes to our last meeting with WSP group that my name be noted that my vote is a no to the proposal given by WSP group to go ahead at this point in time."

D. Lawn tractor quotes - Quotes received from Kensington Agricultural Services for small lawn tractor, same size as we had except the cutting deck is only 54 inches for a Kubota at \$11,340; for the small tractor with bucket and 54 inch deck is \$20,718. From John Deere for a small lawn tractor is \$8500 and a small tractor with bucket is \$19,400. Council agreed to table a decision until another meeting when Darren and Kevin are present and after more information is obtained on the machine's use.

E. Trees down in Pate Subdivision - Due to the hurricane about a dozen trees are down in the subdivision and Council directed Bev to get someone who wants the firewood to remove them.

F. Appointment of EMO committee coordinator - Judy excused herself from this discussion due to conflict of interest. ***Moved by D. Wood, seconded by V. Gallant and carried*** that Councillor Judy MacIsaac be appointed as Coordinator of the O'Leary Emergency Management Program, responsible for the implementation, maintenance and execution of the municipal management program. Written authority from Town Council to be provided to Judy to perform duties and coordinate an emergency response on behalf of the Town. Duties are described in detail in the Municipal Emergency Management Guide provided by PEI EMO. This position will be provided an annual honorarium of \$2500.

G. FPEIM semi annual meeting - Oct 26th in Souris - Council was advised that deadline for registration is Oct 17th. Eric plans to attend.

O. Other business & correspondence:

CIP resolution - The following resolution was approved on a ***motion by J. MacIsaac, seconded by J. Dumville and carried:***

RESOLUTION RE CAPITAL INVESTMENT PLAN
OCTOBER 9, 2019

Whereas the Town of O'Leary has previously allocated \$531,000 of gas tax funds from Infrastructure Secretariat to the Wastewater Treatment Plan Upgrades 2019 Project;

Whereas this may not cover the full costs for required upgrades to the treatment plant and

leaves the replacement of the UV system and other electronics;

Therefore be it resolved that the balance of unallocated gas tax funds of \$255,055.01 be allocated to Phase 2 of the Wastewater Treatment Plant Upgrades Phase 2 - 2019 to allow for replacement and/or repair of required electronic equipment at the wastewater treatment plant.

Rural Beautification Society - The Town has been awarded a prize and banquet ticket for the Dewar Memorial Orchard submission. Council agreed that Tashia Maynard was instrumental in the memorial trees and annual ceremony and it would be a nice gesture to offer the ticket, plus buy one for a guest, to Tashia. If Tashia is not interested, then offer them to Edna Gallant who now organizes the annual ceremony.

Community Inclusions invitation - A Town representative is invited to the annual Employer Appreciation lunch on October 24th. Bev will attend and has been for the last several years.

Business cards - *Moved by J. Dumville, seconded by D. Wood and carried* that Vista business cards be ordered for Judy due to her involvement with several committees. A few to be made for Eric as well.

Overtime and use of boardroom - to be discussed at a later meeting.

7. COMMITTEE OF THE WHOLE

Moved by J. Dumville, seconded by D. Wood and carried that Council adjourn to committee of the whole session at 7:05 pm.

Moved by J. Dumville, seconded by J. MacIsaac and carried that regular meeting reconvene at 7:45 pm.

Results from Committee of the Whole:

Recreation Director's 6 month evaluation - Agreed that Andrew's performance is quite satisfactory and that \$1000 pay increase be effective September 30, 2019 as well as the RSP benefits. The health plan was effective after 3 month employment.

Housing registry - Eric had discussions with MLA Jamie Fox about the Affordable and Accessible Housing program and the provincial registry for housing needs is not showing a probable true picture for our area. This will affect future housing projects. Judy to offer help from council to the Community Care Co-op to correct this matter. To try to get numbers on waiting list from current housing providers and was suggested that social media posts may help get the message out. To obtain pamphlets/information from Access PEI on the program.

Letter of thanks received from Provincial EMO office for the Town's involvement in offering emergency services in the aftermath of Hurricane Dorian.

8. ADJOURNMENT

Meeting adjourned at 8:00 pm on a *motion by V. Gallant, seconded by D. Wood and carried*.