

TOWN OF O'LEARY
REGULAR COUNCIL MEETING
MARCH 11, 2020

Present: Mayor Eric Gavin; Deputy Mayor Darren MacKinnon; Councillors Judy MacIsaac, Darrel Wood, Kevin Maynard, Valene Gallant and Joey Dumville; CAO Bev Shaw; Press - Graphic and Journal.

Regrets:

1. MEETING TO ORDER:

Mayor Gavin called the meeting to order at 5:30 pm and declared a quorum present. The agenda was approved as presented. ***Moved by J. Dumville, seconded by D. Wood and carried.***

2. CONFLICT OF INTEREST:

Nil

3. MINUTES:

The minutes of February 12, 2020 regular council meeting and February 19, 2020 special council meeting reviewed for errors and omissions. ***Moved by V. Gallant, seconded by D. Wood and carried*** that minutes be approved as presented.

4. BUSINESS ARISING FROM MINUTES:

- Bev advised that minimal information received from other municipalities regarding **bylaw enforcement officers** and that the enforcement firm has not requested a meeting. Council agreed to not pursue a meeting but to review this topic in September, 2020.
- Darren informed Council that he and Eric met with West Cape Wind Farm and that valuable information was obtained. The expression of interest request from the Province on **Sustainable Community projects** is due May 1st for the first round but more applications will be entertained until November 2020. Workshops, sponsored by the Province, may be available in the near future.
- PEI **Potato Blossom Festival submitted a donation** request to help with unexpected expenses that resulted in a loss last year. Council expressed some concern regarding the festival's lack of executive members and venue changes proposed for this year. To ask festival for schedule of events and venues attached plus a couple of councillors may attend the next festival meeting planned for March 18th.

5. FINANCIAL BUSINESS:

Financial reports circulated to Council. Darren stated that the financial situation is still healthy. Budget discussions scheduled for later in the meeting.

Bank balances as follows: February 29, 2020 for general account - \$216,070.35 and for sewer - \$51,900.35. Expenses for February, 2020 for general totalled \$39,360.85 and for sewer - \$5,390.26. Revenue for February, 2020 for general - \$151,482.28, for sewer - \$3,835.94.

Moved by D. MacKinnon, seconded by D. Wood and carried that financial report be approved.

6. NEW BUSINESS:

A. Mayor's report - Eric reported attending the West Prince Chamber of Commerce annual gala and met with West Cape Wind Energy supervisor and engineer. Appreciation note to be sent to Tammy and Chamber directors.

B. Administrator's report - Bev reported the HST audit has been satisfied and \$90,000 + rebate received, insurance inspection report on hand which Kevin will review later, and lift station monitoring device received and arrangements made with Stetson's to install. Bev mentioned that the quote for new utility tractor is good till May 1st for sure but will try to have it extended if Council not ready to purchase by then. John Martin and Marvin MacDonald agreed to act on Remunerations and Allowances Commission and met on February 24th. Currently waiting for their recommendation on the \$2500 honorarium for emergency preparedness coordinator. Completed ERRIS federal report on sewer effluent samples, Hurricane Dorian survey from EMO, and facility user log for insurance company. Not successful in hiring an EDA worker to clean the complex and attended the O'Leary Area Fire District committee annual meeting. Sat in on meeting with Judy and Kim Munro from Immigration PEI which was very informative and gave us new insight on dealing with the PNP Business applicants and community endorsement interview process. Attended tender opening on March 5th for the Sewage Treatment Plant project.
Building/business permits - nil
Overtime/vacation time - Bev 14.5 hours overtime and 1 week vacation left. Council agreed it would be ok for this last week of holidays to be taken in April as usually all holidays have to be used within current year. Dale 71 hours overtime and all vacation used. Andrew has 17 hours overtime.

C. Reports from departments -

Streets & Sidewalks - Valene updated on the war veteran banners saying Grant at the Legion will be providing more information. Also mentioned that she is hopeful that Department of Highways will be ensuring excess water from streets is drained and noted that flashing stop sign at corner of Centennial and Parkview has been repaired. Eric mentioned he noticed several blocks of damaged sidewalk at west end of Main Street.

Newcomers/Recruitment/Community Endorsements - Judy attended the Community Navigator meeting this morning and noted lots of positive feedback being heard on the Neighbour 2 Neighbour event. Judy advised that the Navigator and hospital recruitment and

retention committees are combining as they are basically doing the same job and this will decrease the amount of meetings. The 10 countries in 10 weeks Community School program was successful. The Community Seniors Cooperative are meeting with Bobby Morrissey and Ernie Hudson in near future. Met with just one applicant for Community Endorsement this month and also met with Kim Munro with Immigration PEI. Judy quoted Kim saying out of 149 interviews only 18 are in progress currently and none have received approval to immigrate. Judy attended the Partnership in Growth seminar at Mill River. Emergency preparedness meeting scheduled for March 17th at 9:30 am at the Town Hall and Councillors are urged to attend especially the Mayor.

Recreation - Joey reviewed Andrew's monthly report stating that March break activities, seniors' day, yard sale, minor sports, Canada Day, and festival events are in the planning stage. Andrew is still researching the splash pad idea. Andrew also called a Windsor NS company that advertised children's playground equipment for sale that Darren noticed. After hearing the age, condition and life expectancy of the equipment, Council agreed that an offer be made of \$5000 and if the owner is interested then we will do necessary checks before confirming purchase. To also offer another option of purchase for \$7500 which will have to include cost of shipment.

Properties - Kevin reviewed the insurance inspector's report saying it will require a few minor things to be compliant, for example tree removal from side of maintenance building, bollards to protect well casing at rear of complex, fire extinguisher at lagoon building, clean up in generator building and fuel fill up and vent inspection in generator building. Kevin mentioned that Kent Street property is under construction.

Police & Fire Protection - Darrel reviewed the RCMP monthly report for February 2020 noting 10 calls responded to and 163 hours spent on O'Leary business. Fire Chief's report indicated 10 responses in February - 5 medical calls, 1 motor vehicle collision, 1 smell of smoke, 1 snowmobile accident and 1 flue fire. Holland College generously donated 10 used breathing apparatuses to O'Leary Fire Department which require minor repairs.

Sanitation & Community Development - Eric reported the Sewage Treatment Plant project tender opening and that flow meter at lagoon was possibly damaged due to a water line break. It's being checked by electrician. One lateral line on Ellis Avenue experiencing blockages and needs to be replaced, hopeful it can wait till spring. The six lots at Pate Garden Subdivision have been sold and potential owner has already advertised his intentions. To check on survey for Gospel Hall property we requested several months ago.

D. 1st reading of Remuneration Bylaw

Council agree to table this till next month as waiting for Remunerations and Allowances Commission's recommendation.

E. Resolution re Sewage Treatment Plan tender

WHEREAS the O'Leary Sewage Treatment Plan (lagoon) is in need of sludge removal to

improve its capacity to treat wastewater to a higher standard; WHEREAS funding application to Infrastructure Canada - PEI Municipal Strategic Component was successful in obtaining a maximum of \$283,800; WHEREAS Gas Tax to a maximum of \$227,040, Town's financing at BNS of approximately \$56,760 has been pre-approved and allowance for federal tax rebate of \$25,800 is available to fund the project; AND WHEREAS WSP Engineers prepared the project tender with a March 5, 2020 deadline and submitted their recommendation to accept quote from AJL Limited for \$479,750 (tax included); THEREFORE BE IT RESOLVED that the Council of the Town of O'Leary accept quote from AJL Limited for \$479,750 (tax included); AND ALSO BE IT RESOLVED that financing from the BNS be arranged for interim or bridge financing if required and long term financing of approximately \$56,760 for portion not covered by Infrastructure Canada - PEI and Gas Tax Fund. **Moved by Darren MacKinnon, seconded by Judy MacIsaac and carried.**

F. Follow up to 2020/21 budget preparations

As personnel matter to be finalized, it was recommended that Council enter Committee of the Whole before finalizing the budget.

G. Other Business & Correspondence

Nil

7. COMMITTEE OF THE WHOLE:

Moved by V. Gallant, seconded by D. Wood and carried that council adjourn to committee of the whole session at 7:05 pm.

Moved by J. Dumville, seconded by K. Maynard and carried that regular meeting reconvene at 7:50 pm.

Results from Committee of the Whole

Council agreed to add \$4000 to Police Protection budget for RCMP contract as it usually increases annually by 3% or less.

Council agreed to reduce the Community Development budget line to \$72,000 to balance the budget.

It was **moved by Darren MacKinnon, seconded by Valene Gallant and carried** that 2020/21 Operating Budget and 2020 - 2026 Capital Budget be formally adopted with 2020/21 tax rates remaining the same at \$1.10 per \$100 valuation for commercial assessment and \$0.79 per \$100 valuation for non commercial assessment.

It was **moved by Darren MacKinnon, seconded by Darrel Wood and carried** that any surplus revenue from current year, 2019/20, be reserved for Community Development.

8. ADJOURNMENT

Meeting adjourned at 7:55 pm on a **motion by V. Gallant, seconded by J. MacIsaac and carried.**